

# *Shoreview Resident Guide*

4600 Victoria Street North, Shoreview, MN 55126 ~ (651) 490-4600 ~ [www.shoreviewmn.gov](http://www.shoreviewmn.gov)



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- ◆ Suburban community of about 25,630 residents
- ◆ Covers 12.2 square miles (8,108 acres)
- ◆ Located in northern Ramsey County
- ◆ 36th largest City in the State
- ◆ 5<sup>th</sup> largest City in Ramsey County
- ◆ Primarily a residential community that consistently ranks as one of the best cities in the metro area in which to live

## Growth

During the 1970s and '80s, Shoreview grew rapidly. Residential dwellings tripled after 1970. During the 1990s, growth slowed as the City matured and less land was available for development. The focus of the City has shifted from new development to infill and redevelopment. Future projections indicate a stable population base.

## Schools

Two highly-regarded, nationally recognized public school districts provide educational services to Shoreview residents:

District 621 (Mounds View)	651-621-6000
District 623 (Roseville)	651-635-1600

St. Odilia's Catholic school (private) is also located in the City and has a total enrollment of approximately 700 students in grades K-8.

## Governance

Shoreview's City Council is comprised of a Mayor and 4 Council members. The Mayor serves a 2-yr term of office and the Council members are elected at-large to serve overlapping 4-yr terms. Shoreview has adopted the Plan B Council/Manager form of government, one of three forms permitted by the Minnesota State Legislature. The Council has policymaking and legislative authority and appoints the City Manager, who is charged with the administration of City business in accordance with Council decisions. The Manager has the authority to appoint all employees and is responsible for the development of the annual budget.

## Parks and Recreation

Shoreview has an extensive park system consisting of 15 parks covering 1,400 acres of parkland and open spaces. The City includes a 111,000 sq. ft. Community Center that features a large leisure pool, whirlpool, 3-story waterslide, indoor playground and running track, state of the art fitness center, gymnasium, meeting rooms, outdoor pavilion and banquet facilities.

## Public Finances

Shoreview is financially sound with a strong and growing tax base of high quality residential and commercial development. The City has received national recognition for its Comprehensive Infrastructure Replacement Plan and has a Standard and Poor's bond rating of AAA, the highest rating awarded.

## Public Safety

With one of the lowest crime rates among similar cities in the metropolitan area, the City contracts with the Ramsey County Sheriff's Department for police services. Fire protection services are provided by Lake Johanna Fire Department, which consists of 70 paid on-call firefighters. The City owns 2 fire stations in Shoreview and shares a third station, located in North Oaks.

## Building and Development

On Oct. 20, 2008, the City adopted a new Comprehensive Guide Plan that serves as the framework for directing future land use and development decisions. The City also has an ongoing economic development program to retain and attract businesses that enhance the tax base and serve residents.

## Public Utilities

The City's water system consists of 6 wells, two 1.5-million gallon elevated storage tanks, one 1-million gallon underground reservoir, and more than 100 miles of water main. The water system has a total pumping capacity of 14.4 million gallons per day, with an average daily demand of 3.2 million gallons and a peak demand of 10.6 million gallons per day. The City maintains 108 miles of City owned sewer laterals and 17 lift stations. Sewer trunk lines and treatment facilities are owned by the Metropolitan Council Wastewater Services (MCWS). Xcel Energy provides electricity and natural gas service to City residents. Along with this, the City maintains 90 miles of residential and collector streets.

# *The History of Shoreview*

- 1837** Dakota and Ojibwe Indians once inhabited the area that is now Shoreview. Indian mounds containing human bone fragments, arrowheads, pieces of pottery, and bits of charcoal have been found on Rice Creek near the north shore of Long Lake in New Brighton. In 1837 the land lying between the St. Croix and Mississippi Rivers, including what is now Shoreview, was ceded to the United States Government by the Ojibwe.
- 1850** In February 1850, Socrates A. Thompson, accompanied by an Indian friend, left St. Paul in search of a good location for farming. Thompson was the first white person to settle on land that is now within the boundaries of the City of Shoreview. Soon people from Switzerland, England, Ireland, Germany, Vermont, Virginia, Illinois and New York began farming here.
- 1858** At one time Shoreview was part of Mounds View Township. The name came from a range of hills running through the center of the township. Mounds View Township was organized on May 11, 1858, the same day that Minnesota became a state.
- 1880** Later in the 1800s railroad lines expanded to include Shoreview. The first railroad lines in Shoreview, owned by “Soo Lines,” were built in the 1880s.
- 1957** On March 14, 1957 a group of citizens, feeling the inadequacy of a township government, presented a petition to the Ramsey County Board of Commissioners that called for the incorporation of the Village of Shoreview. This action would separate Shoreview from Mounds View Township. After a bitter dispute, an election was held at the Snail Lake School and the incorporation of Shoreview was approved by a vote of 853 to 748.

April 23, 1957, Shoreview was officially incorporated. The first Mayor of Shoreview, Kenneth Hanold, was elected on May 23, 1957. At this time, Shoreview had a population of 5,231 and an assessed valuation of \$1,884,000. (Shoreview now has 26,500 residents and \$3.1 billion in total property value.) The first elected officers met in a small outbuilding on Willis Wilson’s property (County Road I). A few weeks later they moved into an office on the second floor of Mayor Hanold’s garage (Rice Street and 694).

When questions arose about renting property from a mayor, a search was conducted to look for another space. Between 1957 and 1973, Village Hall was housed first in a former barn (Highway 96) from which the second floor had been removed. The next Village Hall, also located on Highway 96 was a small house which had been repaired following an explosion. At this time, Shoreview’s governing was being done from a restored house and a converted barn.

- 1963** December 10, 1963, Interstate Highway 694 was opened through Shoreview. The three broadcast towers, located on the north side of Highway 694, were constructed in the early 1970’s and have become familiar landmarks in Shoreview and are the tallest structures in Minnesota.

Citizens worked to change the form of government, and on November 5, 1963, in order to better deal with the village’s growing population, the citizens of Shoreview voted to shift to a “Plan A” form of government under which the village clerk and treasurer were appointed rather than elected.

- 1973** July 17, 1973 community leaders decided it was time to build a city hall. A referendum was passed by a single vote and a structure was built. This was the site of Shoreview’s government until 1990 when the City hall and Community Center opened at Shoreview Commons.
- 1974** Shoreview changed forms of government once again and became a city on January 1, 1974 through an act of the State Legislature. With a population of over 14,000 at the time, the residents voted in November 1974 to adopt the present “Plan B” Council-Manager form of government.
- 2007** Celebrates golden anniversary with ceremony recognizing residents living in community since its incorporation.
- 2011** Shoreview Maintenance Center renovated/received the LEED Gold Certification by the Green Building Council. This was the first in the nation to be certified under the 2009 LEED rating system and only the fifth City facility in the state to be LEED certified. Mayor Martin received the C.C.Ludwig Award for outstanding service and leadership from the League of MN Cities.

## WINTER



### Holiday Tree Lighting Ceremony

The holiday tree lighting ceremony is held in City Hall's parking lot on the third Monday in November. Hot cocoa and cookies are served.

### Family New Year's Eve Party

An annual New Year's Eve event is held at the Community Center. Register at the Park and Recreation office. More details in the City's *ShoreViews* newsletter. Fun for the whole family!

### Snow Removal

Property owners shall provide snow-free and ice-free access to all dwelling units. Storage of snow shall be maintained on the property and cannot be placed on any public street, alley, sidewalk, bike path, trail way or adjoining private property or boulevard.

### Snow Plowing

Plowing depends on storm projections. In general, ice control begins when icy or slippery conditions make driving difficult. Plowing will begin when the snow stops falling or enough snow has fallen to make driving difficult and/or it is predicted to keep snowing.

## SUMMER



### Lawns

Residential properties must have an established lawn. Lawns must be kept shorter than 9". Brush, leaves, grass or weed clippings should be disposed of properly—not on public property, open spaces, wetland areas or within drainage ways.

### Water Use Restrictions

See page 15 for information.

### Farmers Market

The Shoreview Farmer's Market is held weekly in the Community Center parking lot.

Tuesdays from 3:00 p.m. to 7:00 p.m.

June –October

### Concert in the Commons

Enjoy a summer full of music for all ages at our summer concert series. Bring a blanket or lawn chairs. Make it a tradition! Free admission and snack bar available.

June through August

Wednesdays at 7:00 p.m.

Haffeman Pavilion behind

Shoreview Community Center

### Friday Night Flix

Enjoy a summer night of movies for all ages! Bring a blanket or lawn chairs. Free admission and snack bar available.

August and September

Fridays at Dusk

Haffeman Pavilion behind

Shoreview Community Center

### Slice of Shoreview Days

The Slice of Shoreview Days festival is held annually to celebrate life in Shoreview. The "Slice," as it has come to be known, is held during the last weekend of July and offers a wide variety of family-oriented activities.

Island Lake County Park

Interstate 694 and Victoria Street

## SPRING AND FALL



### Clean Up Days

Annual Clean Up Days are held at the Ramsey County Maintenance Center, Hwy. 96 & Hamline, in the spring and fall. More details can be found in the City's *ShoreViews* newsletter.

### Water Main Flushing

See page 15 for information.

<b>Ramsey County Yard Waste Site 651-633-EASY (3279)</b>		Wood chip mulch and compost may be available	
5900 Sherwood Road, White Bear Township		Brush can also be dropped off here, no stumps.	
State law states leaves, grass clippings and other soft-bodied plants cannot be mixed with other trash.			
<b>Seasonally: Monday, Wednesday, Friday</b> 11:00 a.m.—7:00 p.m. Site closed Tuesday, Thursday and major holidays			
<b>Saturday</b>	9:00 a.m.—5:00 p.m.	<b>Sunday</b>	11:00 a.m.—5:00 p.m.

# Elected Officials

**City Council Meeting Schedule**  
**7:00 p. m.—Council Chambers**  
*Broadcast live on Channel 16*

**Regular meetings -**  
 First and Third Monday of each month  
**Workshop meetings -**  
 Second Monday of month

**“Meet with the Mayor”** on most Tuesday afternoons from 3:00 to 5:00 p.m. at City Hall to discuss your issues and concerns. Call (651) 490-4610 to confirm schedules. Residents may schedule an appointment with the Mayor at (651) 490-4618.

**Mayor Sandra Martin**  
 444 Lake Wabasso Court, Shoreview MN 55126  
 Office: 651-490-4618  
 Email: sandymartin444@gmail.com  
 Term Expires 12-31-2014

**Councilmember Emy Johnson**  
 4700 Lorinda Drive, Shoreview MN 55126  
 763-443-5218  
 Email: emyjohnson26.2@gmail.com  
 Term Expires 12-31-2016

**Councilmember Cory Springhorn**  
 173 Dennison Ave., Shoreview MN 55126  
 651-403-3422  
 Email: cory@coryspringhorn.com  
 Term Expires 12-31-2018

**Councilmember Terry Quigley**  
 1212 Silverthorn Court, Shoreview MN 55126  
 651-484-5418  
 Email: tjquig@comcast.net  
 Term Expires 12-31-2018

**Councilmember Ady Wickstrom**  
 1252 Silverthorn Drive, Shoreview MN 55126  
 651-780-5245  
 Email: ady@adywickstrom.com  
 Term Expires 12-31-2016

## Other Elected Officials

**Governor Mark Dayton**  
 130 State Capitol, 75 Rev. Martin Luther King Jr. Blvd.  
 St. Paul, MN 55155  
 Mark.dayton@state.mn.us 651-296-3391

**U.S. Senator Al Franken**  
 320 Hart Senate Office Building  
 Washington, DC 20510 202-224-5641  
 Info@franken.senate.gov 651-221-1016

**U.S. Senator Amy Klobuchar**  
 1200 Washington Avenue South, Suite 250  
 Minneapolis, MN 55415 612-727-5220  
<http://www.klobuchar.senate.gov/public/email-amy>

**U.S. Representative Betty McCollum-District 4**  
 165 Western Avenue North, Suite 17  
 St. Paul, MN 55102 651-224-9191  
<https://mccollum.house.gov/office/st-paul-office>

**State Senator, District 42—Bev Scalze**  
 124 Capitol, 75 Rev. Martin Luther King Jr. Blvd.  
 St. Paul, MN 55155-1606 651-296-5537  
 sen.bev.scalze@senate.mn

**State Representative, District 42A—Barb Yarusso**  
 507 State Office Building, 100 Rev. Martin Luther King Jr. Blvd.  
 St. Paul, MN 55155  
 rep.barb.yarusso@house.mn 651-296-0141

**Ramsey County Commissioner Blake Huffman**  
 City Hall, 220 Courthouse, 15 W. Kellogg Blvd.  
 St. Paul MN 55102 651-266-8350  
 blake.huffman@co.ramsey.mn.us

**State Representative, District 42B — Jason Isaacson**  
 545 State Office Building, 100 Rev. Martin Luther King Jr. Blvd.  
 St. Paul, MN 55155  
 rep.jason.isaacson@house.mn 651-296-7153

## Legislative House Districts 42A and 42B State Senate District 42

To see a map of the districts, view the City of Shoreview website at  
[www.shoreviewmn.gov](http://www.shoreviewmn.gov)

## Wi-Fi Available

If you consider surfing the Internet a sport, you can do that at the Shoreview Community Center! A wireless network is available in the fireside lounge, so anyone with a laptop can surf the 'net. You can even sit outside under the pavilion and connect.

## Access Shoreview

Visit [www.shoreviewmn.gov](http://www.shoreviewmn.gov) to sign up for this e-mail service and get the latest updates from Shoreview. Call 651-490-4610 for more information.

## The Web

Shoreview's online portal to news, meeting agenda and minutes, department information and much more. [www.shoreviewmn.gov](http://www.shoreviewmn.gov)

## e-Services

The City of Shoreview's WebStore now has features for you to pay City bills, invoices, and other miscellaneous charges online. Click on the link **Online Payments** located on the City website.

## ShoreViews Newsletter and Park/Recreation Catalog

*ShoreViews* is published 6 times a year by the City of Shoreview and is mailed free of charge to City residents. Extra copies are available at City Hall and at the Parks and Recreation office.

## Shoreview Channel 16

Channel 16 features continuous programming, including public service announcements and broadcasts of City Council & Planning Commission meetings.

## Telephone Directory

<b>City Offices</b>	
General Office Number	651-490-4600
City Council and Administration	651-490-4610
Finance	651-490-4620
Job Line	651-490-4637
Voice/TDD	651-490-4759
Community Development	651-490-4680
<i>Planning and Zoning</i>	
Building Inspection Line	651-490-4685
Building Permits	651-490-4690
Code Enforcement	651-490-4687
Public Works/Engineering	651-490-4650
<i>Street, Sewer, Water Maintenance</i>	
Forestry	651-490-4665
Recycling	651-490-4665
Trail Maintenance	651-490-4756
Utility Billing	651-490-4630
<b>Parks and Recreation:</b>	
General Office Number	651-490-4750
League Standings/Weather	651-490-4765
Program Update Recording	651-490-4765
<b>Community Center</b>	
<i>Tropics Indoor Waterpark,</i>	651-490-4700
<i>Fitness Center</i>	
Room Rental and Reservations	651-490-4790
<b>Public Safety</b>	
Animal Control Dispatch	651-484-3366
(emergency)	911
(impound)	651-484-7211
Ambulance/Paramedics	911
Fire - Lake Johanna Fire Department	
(emergency)	911
(non-emergency)	651-481-7024
Police - Ramsey County	
(emergency)	911
(non-emergency)	651-484-3366
(dispatch)	651-767-0640
Tower Interference	651-484-7510

## 2015 Official Newspaper

The Shoreview City Council has designated the **Shoreview Arden Hills Bulletin** as the official legal newspaper for legal and public hearing notices.

## City Committees/Commissions

The City of Shoreview has a number of commissions and committees that advise the City Council. Citizen volunteers meet regularly to share experience and expertise, and provide valuable input to the Council and staff on a variety of issues. Serving on one of the City's volunteer commissions/committees is a commitment that carries with it the responsibility to act in the best interest of the City and the objectives of the volunteer body. Members attend and participate in meetings, carry out responsibilities to meet established objectives, and enlist community members and other resources for help on issues.

All city meetings are held at the Shoreview City Hall, located at 4600 Victoria Street. Meetings are open to the public and interested residents are welcome to attend. Monthly Meeting Schedule: 651-490-4666

Citizens interested in serving on any of the City's advisory committees/commissions may apply for openings annually. The City advertises these vacancies in local newspapers, and interested residents are encouraged to submit a completed application form to the City Manager. Final appointments, normally one to three-year terms, are made by the City Council.

### **Bikeways and Trailways Committee**

1st Thursday of each month at 7:00 p.m.  
The Bikeways and Trailways Committee advises the City Council in matters concerning the development of bikeways, trail ways, and alternative means of transportation. 651-490-4657

### **Economic Development Authority**

2nd Monday of each month at 5:00 p.m.  
The Economic Development Authority was created to facilitate economic growth, foster reinvestment in neighborhoods, and sustain/enhance a quality community. 651-490-4612

### **Economic Development Commission**

3rd Tuesday of each month at 7:30 a.m.  
The Economic Development Commission was created to promote business retention, and foster a positive relationship with the business community. 651-490-4612

### **Environmental Quality Committee**

4th Monday of each month at 7:00 p.m.  
The Environmental Quality Committee provides

recommendations to the City Council on issues relating to the environment, water quality, and solid waste. 651-490-4665

### **Human Rights Commission**

4th Wednesday every other month at 7:00 p.m.  
The Human Rights Commission advises and aids the City Council by establishing and promoting a community standard of equal opportunity and freedom from discrimination. 651-490-4613

### **Lake Regulations Committee**

Meets on an "as needed" basis.  
The Lake Regulations Committee advises the City Council on matters concerning the safety, use, and enjoyment of the city's numerous lakes. 651-490-4681

### **Park and Recreation Commission**

4th Thursday of each month at 7:00 p.m.  
The Park and Recreation Commission advises the City Council on community center recreation programs, recreation facilities and programs, parks, and open space to promote a high quality of life and represent a diversity of interests. 651-490-4611

### **Planning Commission**

4th Tuesday of each month at 7:00 p.m.  
The Planning Commission assists the City Council with long-range planning in the community and helps to foster high-quality development. Meetings are televised on Channel 16. 651-490-4682

### **Public Safety Committee**

3rd Thursday of every other month at 7:00 p.m.  
The Public Safety Committee offers advice about public safety issues, including police, fire, paramedic service, animal control, and emergency management. 651-490-4684

### **Volunteer Opportunities**

No matter what your skills, interests or schedule may be, there is an opportunity for you to get involved in Shoreview. For a complete list of organizations, contact information and information about the many ways you can volunteer, please visit [www.shoreviewmn.gov/volunteer](http://www.shoreviewmn.gov/volunteer).

## Cable TV Channel 16

Channel 16 features continuous programming, including public service announcements and broadcasts of the City Council and Planning Commission meetings.

City Council Meetings	
<b>Broadcast live:</b>	
7 pm	First and third Monday
<b>Re-broadcasts:</b>	
12:30 p.m., 7 pm	Monday, Wednesday, Friday, Saturday
12:30 a.m., 8 a.m. & 3 p.m.	Tuesday, Thursday, Sunday
Planning Commission Meetings	
<b>Broadcast live:</b>	
7 pm	Fourth Tuesday
<b>Re-broadcasts:</b>	
12:30 am, 8 am	Monday, Wednesday, Friday, Saturday
7 pm	Tuesday, Thursday, Sunday

Comcast is the cable provider for this area. Service questions should be directed to Comcast at 651-222-3333.

## Voting Information Registration

To vote in Shoreview you must meet all of the following requirements:

*U.S. Citizen  
registered  
18 years old  
resident for 20 days*

*Properly  
MN Resi-*



## How to Register To Vote

City residents can register at city hall during normal business hours, up to 21 days before an election. Eligible voters can also register at the polls on Election Day. Avoid unnecessary delays on Election Day, and register before the closing date.

## Election Day Registration

You may register to vote on Election Day by providing one of the following proofs of residence:

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MN driver's license, learner's permit or I.D. card that includes the voter's current name and address;

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Notice of late registration mailed to the voter by Ramsey County Elections;

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Ineffective registration notice mailed by the county auditor or municipal clerk;

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Prior registration at another address in the same precinct;

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Oath of a registered voter in the same precinct who can vouch for the voter's residence in the precinct. Employees of nursing homes, shelters and certain other residential facilities may also vouch for the persons who reside there;

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Current student I.D./Registration card or student fee statement that contains the voter's valid address in the precinct;

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Original utility bill dated within 30 days of election with the voter's name and current address in the precinct along with a MN drivers license, MN ID card, military ID card, student ID or passport.

## Where To Vote

You must vote in the precinct in which you live. Shoreview has seven polling places (see map at [www.shoreviewmn.gov](http://www.shoreviewmn.gov)), all of which are handicapped accessible. Voters unable to enter a polling place may, with the assistance of two election judges of different political parties, register and vote without leaving their vehicle. If you have a question on where to vote, call: 651-490-4614

## Absentee Ballots

For those unable to go to the poll on Election Day, an absentee ballot can be cast. To request an absentee ballot, visit [www.co.ramsey.mn.us](http://www.co.ramsey.mn.us) for an application form. Voters can also come to City Hall and apply for an absentee ballot up until the day before the election.

# Property Tax Summary

## Property Tax System

In order to fully understand the impact of the City's budget and property tax levy on the individual property tax bill, it is helpful to have a basic understanding of the property tax system and the other taxing jurisdictions that also impact property taxes. In Minnesota, the property tax bill is the result of the actions of several different levels of government, including the State Legislature, County, school district, City, as well as metro-wide jurisdictions.

How property tax is determined	
<b>State Legislature</b>	
Establishes property classes & sets classification rates	
Determines levels of state aids	
Mandates programs to local governments	
Provides education and homestead credits	
<b>County Assessor</b>	<b>651-266-2131</b>
Determines market value	
Assigns property class	
Computes tax capacity value (taxable value)	
Prepares/-mails property tax statement in February/March	
<b>Taxing Jurisdictions (including County, City, school district, and metro-wide governmental entities)</b>	
Determines tax levy	
Establishes budget	<b>askcountyassessor@co.ramsey.mn.us</b>

Property tax levies for school districts, counties, cities, as well as metro-wide entities like the Metropolitan Council, Metropolitan Transit, and Mosquito Control make up the property tax bill. According to MN state statutes, these levies are distributed and collected based upon the value of property in the jurisdiction's service area. For example:

Metro-wide levies are distributed to all properties in metro area

School levies are distributed to properties within the school district

County levies are distributed to all property within county

City levies are distributed to all property within city

## Where Property Taxes Go

The following chart shows the estimated total property tax bill for a home valued at \$247,500. The total property tax bill is distributed to all taxing jurisdictions shown.

Jurisdiction	Property Tax
City	\$ 810.00
County	1,367.00
School district	1,175.00
Metro-wide	220.00
<b>Total Property Tax</b>	<b>\$ 3,572.00</b>

## Tax Supported Programs

The information presented below attempts to illustrate the amount of property tax paid by the average home for each City program. The amounts shown for each program reflect the annual amount of property tax paid for a \$247,500 home.

Shoreview ranks 6th lowest out of 29 cities with a city tax rate that is about 19% below average for communities of this size. Check the city website at [www.shoreviewmn.gov](http://www.shoreviewmn.gov) for a complete listing of the information.

**\$62.84 General Government:** council, commissions, legal, administration, community events, elections, newsletter, publishing, finance, city hall operation & maintenance, and information systems.

**\$246.28 Public Safety:** police, fire, animal control and emergency services.

**\$61.40 Public Works:** street maintenance, streetlights, snow removal, traffic lights, public works administration, trail maintenance, and forestry.

**\$141.60 Parks:** parks administration, recreation programs, administration, park maintenance, ball field maintenance, skating rink operation and maintenance.

**\$27.38 Community Development:** planning, development review, long range planning, code enforcement and economic development.

**\$63.25 Debt Service:** \$18.67 repayment of street rehabilitation bonds, \$11.65 fire station rehabilitation bonds, \$20.11 for other debt payments and \$7.89 maintenance center debt.

**\$19.40 Community Center:** a contribution which allows residents, community groups and other public service organizations to use the banquet/meeting rooms at reduced costs.

**\$187.48 Replacement Funds:** the cost of rebuilding streets when necessary without special assessments for the replacement portion of the cost, as well as the cost of replacing buildings, park improvements, trails, furniture, computer equipment, fire equipment and warning sirens.

## Animal Licenses

- Cost: \$10.00
- How: Complete in-person registration or online at [www.shoreviewmn.gov](http://www.shoreviewmn.gov) (under Resources). Provide City with a copy of rabies certificate in person, by fax, email or mail.
- Valid: As long as the rabies shot is valid.

All cats, dogs and Vietnamese potbellied pigs residing in the City of Shoreview over 6 months of age must be licensed. A few regulations:

- ◆ Animals are not allowed to roam freely and must be confined to inside property lines by fencing, leash or enclosure.
- ◆ Pets owners must provide sufficient, wholesome food/water; proper shelter; veterinary care as needed; and humane care/treatment.
- ◆ While exercising pets, a leash no more than 6 ft. in length must be used.
- ◆ Excrement from animals must be cleaned up and disposed of properly.
- ◆ The total number of combined licensed animals is limited to 4. No more than 3 cats, 3 dogs or 3 Vietnamese potbellied pigs are permitted in one residence.

### Exercise Dogs Off Leash:

Ramsey County Park & Recreation has designated an off leash area within the Rice Creek North Regional Trail Corridor in Shoreview. 651-748-2500 [parks.co.ramsey.mn.us](http://parks.co.ramsey.mn.us)

A full ordinance regarding animal licenses is available by calling city hall at 651-490-4600. All wild animals, with exceptions, are prohibited within the city (Section 601 of City Code).



### Animal Inquiries:

Animal complaints/inquires should be directed to the Ramsey County Sheriff's Office. 651-484-3366

Impounded animals will be held at Hillcrest Animal Hospital located at 1320 E. County Rd. D Circle, Maplewood, MN 55109.

651-484-7211

Monday, Wednesday, Friday 8 am—6 pm  
 Tuesday, Thursday 8 am—8 pm

## Public Safety

**Emergencies...dial 911**

### Fire Stations

Fire protection services are provided by Lake Johanna Fire Department, consisting of 70 paid on-call firefighters. The LJFD operates 4 stations and the city owns 2 stations in Shoreview and shares a third station, located in North Oaks. [www.ljfd.org](http://www.ljfd.org)  
 e-mail [ljfd@ljfd.org](mailto:ljfd@ljfd.org)

**Fire Chief Tim Boehlke 651-481-7024**  
 Fire Station 3: 5545 Lexington Ave N., Shoreview  
 Fire Station 4: 3615 Victoria Street, Shoreview

### Police Stations

The City contracts with Ramsey County Sheriff's Department for police services and has one of the lowest crime rates among similar cities in the metro area.

Programs offered are crime prevention, youth mentoring, Neighborhood Watch, free medicine collection, lakes & trail patrol and a community-policing project involving citizens.

### Curfew: It's the law!

Ages 15 and younger — home by 10:00 p.m.

Ages 16 & 17 — home by midnight

**Ramsey County Sheriff Patrol 651-484-3366**  
 1411 Paul Kirkwood Drive  
 Arden Hills MN 55112

### Peddlers Must Show Permit

Each year, the city receives numerous requests for peddler permits. The city regulates this activity and requires all peddlers to have a permit. Although concerns have been raised about door-to-door sales, interstate commerce regulations prohibit the city from prohibiting these types of sales. The only way the city can control door-to-door sales is to require a permit while they are doing business in Shoreview. Before you open your door, ask to see the peddler's permit. If the peddler does not produce a permit, call Ramsey County Sheriff's Department at 651-484-3366 immediately. A sheriff will be dispatched to the area to order the peddler to stop selling.

## HousingResource Center



Are you thinking about home improvements? Shoreview has partnered with the HousingResource Center to assist with your housing needs. Whatever your home improvement and housing needs may be, call the HousingResource Center to learn more!

The center specializes in **home improvement financing tools**, including the MHFA Fix Up fund, offering a loan up to \$20,000 to improve your home. The center offers a variety of programs. Call to learn which program fits your needs.

Free **construction consultations** are also provided to residents in participating communities. The Construction Manager on staff will provide information on construction; conduct site visits with homeowners regarding home improvement concerns; prepare a written scope of work or a list of work for contractors to bid from; assistance in reviewing contractor bids, proposals and estimates; and assist homeowners during the construction process.

In addition, **information** can be provided on a variety of housing related topics: referrals for first time homebuyers and rental information, home maintenance and safety; mortgage refinancing and foreclosure prevention programs.

Call or visit the HousingResource Center for help with your housing needs.

HousingResource Center-North Metro  
1170 Lepak Court, Shoreview MN 55126  
651-486-7401  
[www.housingresourcecenter.org](http://www.housingresourcecenter.org)

## Don't Forget the Permit

Many home improvement projects require building permits, including decks, porches, fences, sheds, driveways, basement remodeling and additions. Permits are required for buildings or structures that are constructed, altered, moved, improved or repaired, as well as electrical, plumbing, heating and air conditioning work.

## Protecting Your Investment

To some, obtaining a permit means extra costs, time delays, and unwarranted regulations and restrictions. However, a building permit helps ensure that proper services are provided to safe-guard life, health, property and public welfare.

Residents may sometimes overlook the benefits to obtaining a building permit and appropriate inspections. Benefits include providing peace of mind knowing the work has been done properly and in accordance with all codes. Building without a permit may cause future maintenance problems, affect the resale of the home, or problems with your insurance company.

Building Inspections 651-490-4691

## It's the Law

Your builder/remodeler must be licensed in the state of Minnesota.

## Construction Activity—Noise Ordinance

Power equipment can be used:

Monday-Friday 7 a.m.-9 p.m.

Weekends or holidays 8 a.m.-9 p.m.

## Before You Dig

Call Gopher State One at least 48 hours prior to digging (excluding weekends/holidays). Protect your home from dangers associated with digging near buried utility lines. There is no charge for this service.

651-454-0002

[www.gopherstateonecall.org](http://www.gopherstateonecall.org)

## What is SHINE?

**S.H.I.N.E.** stands for Shoreview Inspections for Neighborhood Enhancement, a program designed to educate residents and raise awareness on the importance of maintaining properties in order to protect property values and the quality of a neighborhood. This effort is aimed at maintaining the livability of Shoreview's quality neighborhoods.

It is hoped that you, as a Shoreview resident and/or property owner, support the goals of this initiative.

Code enforcement 651-490-4687

## Garbage/Refuse

Waste materials and garbage must be kept in a closed container or stored inside a building. Refuse containers and recycling carts cannot be stored in the front yard of the property except on the day of collection by a licensed hauler. MN law requires all property owners to have garbage collection services. Shoreview has an open hauling system, meaning the City licenses several garbage haulers to serve the community but does not control rates. Residents must contract with one of the licensed haulers.

Waste Removal Licensed Contractors	
<b>Ace Solid Waste</b> (Comm/Res) (763) 427-3110 acesolidwaste.com	<b>Keith Krupenny &amp; Son Disposal</b> (roll off) (651) 457-3680
<b>Allied Waste Services</b> (Comm/Res) (763) 784-2104	<b>Twin City Refuse</b> (roll off) (651) 227-1549
<b>Advanced Disposal Services</b> (Comm/Res) (651) 768-5268	<b>Ray Anderson &amp; Sons</b> (roll off) (651) 774-2550
<b>Aspen Waste Systems</b> (Comm) (612) 884-8000	<b>Walter's Recycling and Refuse</b> (Comm/Res) (763) 780-8464 waltersrecycling.com
	<b>Waste Management</b> (Com/Res) (952) 890-1100 wmtwincities.com



## Curbside Recycling

Recycling is EASY with the Single-Sort collection carts— just place the following items, loose or in paper grocery bags, in the blue and gray cart. Plastic bags are not allowed.

glass bottles/jars	metal cans	paper
catalogs	dry boxes	pop/beer cartons
corrugated cardboard	Plastics #1-7 (all clean plastics)	shredded paper in closed bags

Roll the cart to the end of the driveway by 7:00 a.m., every other week, on garbage collection day. Residents need to use the designated recycling cart to allow for automatic pickups by recycling trucks. Missed pickups should be directed to Allied Waste Services.

952-941-5174

More recycling information at [shoreviewmn.gov](http://shoreviewmn.gov)

and [RamseyAtoZ.com](http://RamseyAtoZ.com)

City Recycling Coordinator 651-490-4665

## Hazardous Waste

Ramsey County offers year-round Household Hazardous Waste (HHW) collection in St. Paul at Bay West, Inc. 5 Empire Drive, St. Paul. Located between Rice & Jackson, just north of Pennsylvania Ave, near the State Capitol. 651-633-EASY (3279), answered 24/7  
[www.RamseyAtoZ.com](http://www.RamseyAtoZ.com)

It's free, but you must live in Ramsey County to use the HHW collection site. Be prepared to show a photo ID for proof of residency.

Accepting:	
Automotive Products	Used oil and filters
Batteries	Cleaning products
Items with mercury waste	Home improvement Products -paints & stains
Lawn & garden chemicals	Pool chemicals

## Used Motor Oil

Drop off used motor oil behind the Ramsey County Public Works garage in Arden Hills-located on Kirkwold Drive off of Highway 96.

## Composting

Compost areas need to be located in a rear yard, at least 10 ft. from any property line, 30 ft. from an adjoining residence and designed so that seepage from the compost will not run off into public or private streets, storm sewers, drainage ditches, water retention basins, streams or lakes.

State law says leaves, grass clippings and other soft-bodied plants cannot be mixed with other trash. Wood chip mulch may be available at the Waste Site. Brush can be dropped off here, but no stumps.

<b>Ramsey County Yard Waste Site—</b>	5900 Sherwood Road, White Bear Township 3530 Hudson Avenue, Arden Hills 651-633-EASY (3279) answered 24/7
<b>April—November</b>	<b>December—March</b>
Monday, Wednesday, Friday 11 a.m.-7 p.m.	Saturday 9 a.m.-5 p.m. Sunday 11 a.m.—5 p.m.
Saturday 9 a.m.-5 p.m. Sunday 11 a.m.-5 p.m.	Closed on major holidays

## Electronic Recycling Options

It is illegal to place any item that contains a CRT (cathode ray tube) in the garbage. This includes televisions and computer monitors. CRTs are considered the single largest source of lead in MN municipal waste, containing 5-8 lbs of lead per unit. Lead makes up approximately 20% of each CRT. The ban will keep toxic lead out of landfills and will increase the amount of materials being recycled. Disposal options:

Best Buy	Maplewood - 651-704-1901 Roseville - 651-746-0538
Asset Recovery Corporation	651-602-0789
Green Lights Recycling	763-785-0456
Retrofit Recycling	651-766-7422
eCycling Services Recycle Transfer	763-784-4772

## Housing Maintenance

All buildings, structures and fences must be properly maintained, in good condition at all times and not be allowed to fall into a state of disrepair. The City's Housing Maintenance Code requires that exteriors, windows and roofs be in suitable condition.

## On-Street Parking

Vehicles may not be parked on city streets between the hours of 2 a.m.-5 a.m. Permits for special circumstances such as driveway repair may be obtained from the city to temporarily park on-street for a minimal period. Permits will not be issued for streets posted as "No Parking." Permit applications are available online at [www.shoreviewmn.gov](http://www.shoreviewmn.gov) under the **Resources** page. 651-490-4650

The following information will be needed:	
name	address
telephone	dates requested
reason	make/model/color/license plate number

## On-Property Vehicle Storage

Vehicles are prohibited from parking on boulevards, lawns, or grass plots. Unlicensed and/or inoperable vehicles cannot be stored on property unless completely enclosed in a building.

## "For Sale" Items

Recreational vehicles, cars, boats or trailers that are "For Sale" must be parked on hard surfaces. They cannot be parked on public property, including street boulevards, school parking lots, park areas or commercial shopping centers.

## Outside Storage

Materials/equipment must be stored within a building, with the exception of patio furniture, recreational equipment and firewood. Firewood is permitted within the side or rear yard area provided it is no closer than 5 ft. from any property line and is kept in a safe and neat stack no higher than 6 feet.

## Outdoor Recreational Storage

Two recreational vehicles, including boats, trailers, snowmobiles and motor homes, may be stored on residential property:

- ◆ in the rear yard at least 10 ft from rear property line and 5 ft from side property line,
- ◆ in the side yard at least 5 ft from property line,
- ◆ in the front yard at least 5 ft from the front property line (not from the street) on a driveway surface
- ◆ riparian or corner lot owners should call for setback information at 651-490-4681.

## Commercial Vehicles

Commercial vehicles that exceed one ton carrying capacity or 12,000 lbs gross vehicle weight may not be stored or parked on a regular basis in any residential neighborhood. No more than one commercial vehicle of any size bearing commercial advertising, identification or equipment may be stored outside.



## Recreational Fires

Residents who intend to have recreational fires are responsible for abiding by the following regulations. The fire department is authorized to require that any open burning be immediately discontinued if smoke emissions are offensive to occupants of surrounding property, or if the fire is determined to constitute a hazardous condition. Variations of the above rules will result in immediate extinguishments of the fire. These and any other violations of the open burning laws could result in loss of the right to have recreational fires and also may also cause a citation, with fines up to \$150 or more, to be written.

City Code 602.040  
Lake Johanna Fire Department 651-481-7024

Fire no larger than 3 feet by 3 feet by 3 feet.
Constructed in a fire ring/pit at least 25 ft away from any combustible material or structure.
Wind speed below 10 miles per hour.
Flammable liquids/accelerant cannot be used to start recreational fires.
If a local burning ban is in effect, fires are prohibited.
Open burning is restricted to vegetative, non-polluting materials which cannot be practically composted or chipped. No leaves or grass clippings are allowed. Only clean wood can be burned.
Buckets, shovels, garden hoses or fire extinguisher with a minimum 4-A rating should be readily available.
A knowledgeable person in using fire extinguishing equipment shall constantly attend the fire. An attendant shall supervise the fire until it is extinguished.
The fire dept. is authorized to require open burning be immediately discontinued if it is determined that smoke emissions are offensive to occupants of surrounding property/contributing to a hazardous condition.

## Home and Business Alarm Systems

The Sheriff's Department receives approximately 500 false alarms from Shoreview residents/businesses yearly. These calls must be responded to in the same manner as any other alarm.

A "false alarm" is defined as an alarm signal eliciting a response by the Sheriff's Department when a situation requiring a response does not, in fact, exist and which is caused by the activation of an alarm.

1st/2nd Alarm	-	Warning
3rd/4th Alarm	-	\$50.00
All Other Alarms	-	\$150.00

## Block Party Permits

Block party permits can be obtained by calling Public Works at 651-490-4650 and can be faxed to 651-490-4696 or e-mailed to [publicworks@shoreviewmn.gov](mailto:publicworks@shoreviewmn.gov). Block party permits are also available online at [www.shoreviewmn.gov](http://www.shoreviewmn.gov) under the **Resources** page.

The city appreciates being notified and wishes you and your neighbors a very enjoyable get-together.

<b>What's involved?</b>
Barricades will be dropped off before the event.
In no way is the city's allowance to block off the street to be considered as permission for any ordinance violation.
Signs should be placed on barricades informing drivers there is a block party in effect.
Bands/loud music are not allowed due to noise ordinances.
Ramsey County Deputy and firefighters can be invited to stop by. <span style="float: right;">Call 651-266-7336</span>
City maintenance, fire chief and sheriff patrol will be notified of the block party permit.

## Electric and Gas Utilities

Xcel Energy provides electric/gas services for the city. Contact Customer Service at 800-895-4999.  
[www.xcelenergy.com](http://www.xcelenergy.com)

## Street Lights

Report street light outages to 651-490-4650 or email [publicworks@shoreviewmn.gov](mailto:publicworks@shoreviewmn.gov).

## Telephone Utilities

CenturyLink is one provider of telephone services and can be contacted at 800-491-0118.  
[www.centurylink.com](http://www.centurylink.com)

Comcast offers digital telephone service in Shoreview.  
 1-800-Comcast  
[www.comcast.com](http://www.comcast.com)

## Cable Television

Comcast offers cable television services, along with digital music, pay-per-view and other advanced features.  
 1-800-Comcast  
[www.comcast.com](http://www.comcast.com)

## Water and Sewer

More than 9,000 residents/businesses are billed once each quarter for water/sewer services with one third of the community billed each month.

Shoreview gets water from an underground water aquifer approximately 400 ft. below ground. Six wells pump the water to the surface, where it is stored in two water towers and one underground reservoir.

Variable water rates are used to protect the underground aquifer by promoting water conservation.

### Water Rates

Shoreview uses a variable water rate structure. The price paid for each thousand gallons of water used during the billing cycle increases as more water is used. Current quarterly water rates are:

Tier 1 (5,000 gallons per unit)	\$1.21
Tier 2 (5,000 gallons per unit)	\$1.94
Tier 3 (20,000 gallons per unit)	\$2.69
Tier 4 (remaining water)	\$4.42
Minimum charge: even if no water is used, \$14.94 per quarter—this charge covers access to and maintenance of the water system. i.e. water lines, wells and towers.	

## Sewer rates

Sewer rates for Shoreview residents are linked to water consumed during a winter quarter since virtually all water used in a home during the winter ends up in the sewer system. Rates are subject to annual review and are charged an availability charge of \$40.22 plus winter quarter water consumption rates as follows:

Tier 1 (up to 5,000 gallons per unit)	\$17.00
Tier 2 (5,001 –10,000 gallons per unit)	\$29.26
Tier 3 (10,0001-20,000 gallons per unit)	\$44.87
Tier 4 (20,001-30,000 gallons per unit)	\$61.03
Tier 5 (more than 30,000 gallons per unit)	\$79.28

The sewer charge pays for the operation and maintenance of the City's sewer system, as well as for sewage treatment costs. Although sewage treatment is the responsibility of MCES, the City pays the MCES approximately 1.7 million dollars per year for sewage treatment costs.

The ten-year average water consumption per home, per quarter is just below 22,000 gallons and average residential consumption has been declining. The average Shoreview household consumes approximately 245 gallons of water each day at a cost of approximately \$1.21 per thousand gallons.

### Surface Water Rates

The City utility bill contains a charge for maintaining storm water systems and ground water quality. This charge is \$23.39 per quarter for homes and \$24.77 for town homes.

### State Connection Fee

The State of Minnesota requires cities collect a water connection fee equal to \$1.59 per quarter. This fee is remitted to the State of Minnesota.

### Street Light Utility

The City utility bill contains a charge for the cost of operating/maintaining street lights in the city. This charge is \$10.24 per quarter for homes.

### Street Sweeping

Annual street sweeping occurs in Spring. It is important to remove salt residue, leaves and grass clippings as quickly as possible. This minimizes the amount of debris that runs off into storm sewer system and ultimately Shoreview lakes. Crews work between 5 a.m. and 8 p.m.

## Water Main Flushing

Scheduled in the spring and fall each year. A slight color change in tap water may be noticed following the flushing of the water main in each neighborhood. The discoloration is normal and lasts only a short time after nearby hydrants have been flushed. The discolored water is safe for drinking, but you may choose to reschedule laundry or other work that may be affected by discoloration.

## Water Use Restrictions

The City uses a water restriction program between May 15-Sept. 15 each year, with no time of day restriction. Residents with even numbered houses (last digit of house address) can water lawns on even number calendar days, odd numbered houses on odd number calendar days. This lowers the maximum demand on any given day and spreads it across multiple days. Residents with newly sodded/seeded yards may obtain an exemption from the restriction for a period of 2 weeks by contacting Public Works at 651-490-4650.

Only 1 written warning will be issued for violators. Penalty fees will be issued on the City's utility bill.



1st Penalty	- Warning
2nd Penalty	- \$25.00
3rd Penalty	- \$50.00
4th Penalty:	Referred to City Attorney

## Water and Sewer Emergencies

Monday through Friday Work hours 7 am—3:30 pm	Call 651-490-4661
After hours/holidays: Ramsey County Sheriff	Call 651-484-3366
City maintenance staff will be notified immediately.	

## Answers and Assistance for Water and Sewer

### Billing Questions or Moving?

Need to start or stop service? E-mail or call—  
utilities@shoreviewmn.gov 651-490-4630

Voice mail available for the convenience of those without access to a telephone during business hours of 8:00 a.m. and 4:30 p.m. 651-490-4630

**Maintenance Questions** 651-490-4657  
kchmielewski@shoreviewmn.gov 651-490-4661

## Paying Utility Bills

Online with credit card at [www.shoreviewmn.gov](http://www.shoreviewmn.gov) (**Online Payments** link). Autopayment to credit card is also available.

Automatic debit from your bank account—registration form online at [www.shoreviewmn.gov](http://www.shoreviewmn.gov) or call 651-490-4630

City hall drop box (front entrance to city hall)

In person, by mail, check or credit card at City Hall. ATM also available in the Shoreview Community Center.

Call 651-490-4630 with credit card information

Any water and sewer payments not received by the due date will result in a 10% late payment penalty. Any accounts that become delinquent are certified in December, through Ramsey County for collection with property taxes.

## Public Transportation

Copies of bus routes/schedules are available at city hall or by contacting the websites/telephone numbers below.

### Current Traffic Information

Travelers in the Twin Cities Metro area have the opportunity to receive current traffic information through a variety of media. [www.dot.state.mn.us](http://www.dot.state.mn.us)

### MN/DOT Traveler Information:

For weather-related road conditions, construction and congestion. Dial **511** or log on to [511mn.org](http://511mn.org)

**Metro Mobility** is door-through-door public transportation system for people with disabilities in the Minneapolis-St. Paul area and many adjoining suburbs. Completion of an Americans with Disabilities Act application is required. (651) 602-1111



Your commute to downtown Minneapolis just became easier! Hop on Route 261 from the Shoreview Community Center to Minneapolis. Ride Route 261B each weekday evening. [www.metrotransit.org](http://www.metrotransit.org)  
612-373-3333

**Airport and Town Taxi** 651-222-0000

**Suburban Taxi** 651-222-2222  
[www.suburbantaxi.com](http://www.suburbantaxi.com)

## Meals on Wheels

Available to eligible seniors and certified, disabled individuals (regardless of age) who are residents of Mounds View School District 621. Volunteers deliver hot, nutritious noon meals Monday through Friday, excluding holidays. 651-621-7431

## Care Crew

A volunteer-based, free service to assist elderly, handicapped, single parent or income challenged families. Services include domestic chores, home/yard maintenance and transportation. 763-784-2097

## Senior Chore Program

Youth can participate in this intergenerational work program through Northwest Youth & Family Services. They are matched with a local senior in need of basic chore services, such as house cleaning, snow shoveling or yard work. 651-379-3451

## Senior LinkAge Line

The LinkAge line connects seniors to services such as transportation, housing, home health care, house-keeping, hospice, caregiver support, legal assistance, financial assistance, snow/lawn care, minor home repair and more. 1-800-333-2433

[www.tcaging.org](http://www.tcaging.org)  
1-800-627-3529

Hearing Impaired



## Shoreview Library

Located at 4750 Victoria Street North in Shoreview. 651-724-6006

[www.rclreads.org](http://www.rclreads.org)

Sunday	Noon—5:00 p.m.
Monday	10:00 a.m.—9:00 p.m.
Tuesday-Wednesday	1:00 p.m.—9:00 p.m.
Thursday-Saturday	10:00 a.m.—5:00 p.m.
Metropolitan Library Service Agency (MELSA) <a href="http://www.melsa.lib.mn.us">www.melsa.lib.mn.us</a>	

## Drivers License Testing

Driver & Vehicle Services

Suite 163, 445 Minnesota Street, St. Paul MN 55101

[www.mndriveinfo.org](http://www.mndriveinfo.org)

Locations within Ramsey County are listed below.

651-297-2126

Arden Hills, 5400 Old Highway 8, 35W & County Rd I 651-639-4057 8:00 a.m.—4:30 p.m. M-F	Written and road tests
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## Motor Vehicle Licensing

Locations within Ramsey County

651-297-2005

Maplewood 1830 E County Road B Drivers licenses, vehicles, boats & snowmobiles	651-249-2010
New Brighton 803 Old Highway 8 Vehicles, boats, snowmobiles & fish/game licenses	651-638-2100
Roseville 2737 Lexington Avenue North Drivers licenses, vehicles, boats, snowmobiles, & fish/game licenses	651-792-7010 Passports also available
White Bear Lake 4701 Highway 61 Drivers licenses, vehicles, boats & snowmobiles	651-429-8532

## Post Offices

For your convenience, books of first class stamps are sold at the city hall front desk. Full service post offices are located in the City of New Brighton and the City of Vadnais Heights. 1-800-ASK-USPS

[www.usps.com](http://www.usps.com)

New Brighton 525 Main Street 8:30-5:00 M-F 9:30-1:00 Saturday	Vadnais Heights 1056 Highway 96 E 8:30-5:00 M-F 9:30-1:00 Saturday
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## Food Shelf Donations

The Community Center is a year-round drop-off site for the Ralph Reeder Food Shelf. When you pack your gym bag, include a non-perishable food shelf item to contribute to the food shelf. Look for the green bins. Thank you!

Food Shelf Office 651-621-7450

Food Shelf Appointment Line 651-621-7451

Pike Lake Education Center

2101 NW 14th Street, New Brighton