

**CITY OF SHOREVIEW**

4600 Victoria Street North

Shoreview, MN 55126

City: 651-490-4600

Fax: 651-490-4696

Building Inspection Line:

651-490-4685

**EXCAVATING/GRADING APPLICATION**

**(No Building Permit Associated)**



GENERAL INFORMATION

Site Address: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Complete Address: \_\_\_\_\_ Fax: \_\_\_\_\_

License Number: \_\_\_\_\_ Type: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_

SIGNATURE

THIS IS AN **APPLICATION** FOR A PERMIT. **NOT** THE ACTUAL PERMIT.

THE UNDERSIGNED HEREBY AGREES TO ALL WORK IN ACCORDANCE WITH SHOREVIEW CITY CODE AND THE RULING OF THE INSPECTIONS DIVISION.

Applicant's Signature: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Applicant's Name (print): \_\_\_\_\_ Home Phone: \_\_\_\_\_

Applicant's Email address: \_\_\_\_\_

**TO BE SUBMITTED WITH PERMIT APPLICATION:**

1. **Map and/or delineation of any wetlands on the site.**
2. **Existing and Final contour plan**
3. **Erosion Control Plan**
4. **Site area to be disturbed (square feet) \_\_\_\_\_**
5. **Amount of soil material to be moved (cubic yards) \_\_\_\_\_**
6. **Vegetation removal plan \_\_\_\_\_**
7. **Hauling route \_\_\_\_\_**
8. **Turf re-establishment plan \_\_\_\_\_**

**REQUIRED INSPECTIONS**

**BY**

**DATE**

- |    |                                     |       |       |
|----|-------------------------------------|-------|-------|
| 1) | EROSION CONTROL PROPERLY INSTALLED  | _____ | _____ |
| 2) | ROUGH GRADING                       | _____ | _____ |
| 3) | FINAL GRADING                       | _____ | _____ |
| 4) | TURF ESTABLISHED                    | _____ | _____ |
| 5) | EROSION CONTROL ESCROW RELEASED     | _____ | _____ |
| 6) | GRADING CERTIFICATE ESCROW RELEASED | _____ | _____ |

**BI = BUILDING INSPECTOR  
ET = ENGINEERING TECH  
SP = SENIOR PLANNER**

**NOTES:**

1. Construction /Grading on riparian properties may require Department of Natural Resources (DNR) approval. This approval will be necessary before a City Permit is issued.
2. No portion of a wetland area may be disturbed or filled unless approved by the agency having jurisdiction, such as the Department of Natural Resources, Grass Lake Watershed Management Organization, Vadnais Lake Watershed Management Organization, Rice Creek Watershed District and/or Ramsey County.
3. This permit authorizes only that work specified in the application as approved by the City. The work is subject to all rules, regulations, and provisions of law enacted by municipal, state and/or federal authority. This permit may be revoked upon violation of any of the above stipulations.

**FOR OFFICE USE ONLY**

**PERMIT APPROVED BY:**

**INITIAL**

**DATE**

- |                           |       |       |
|---------------------------|-------|-------|
| 1. ENGINEERING DEPARTMENT | _____ | _____ |
| 2. BUILDING DEPARTMENT    | _____ | _____ |
| 3. PLANNING DEPARTMENT    | _____ | _____ |

**FEES**

- |                             |          |
|-----------------------------|----------|
| PERMIT FEE                  | \$ _____ |
| MINIMUM SURCHARGE           | \$ _____ |
| SOIL EROSION ESCROW DEPOSIT | \$ _____ |
| GRADING CERTIFICATION       | \$ _____ |
| INSPECTION FEE              | \$ _____ |

**TOTAL FEE**

\$